



# CASA GRANDE BOOSTER CLUB FUNDING REQUEST 2016/2017

All requests to be presented at the monthly meetings are due in the Booster box in the office by the Friday afternoon before the meeting. Booster meetings are held on the second Monday of the month at 7pm.

Please supply as much information as possible. Consideration of your request will be delayed if the proposal is unclear or incomplete. You are encouraged to present your request in person at our meeting.

If a request is approved, a check will be deposited in your school account.

**IMPORTANT NOTE:** Due to By-Laws and insurance restrictions, we are unable to fund travel, lodging, labor and salaries.

-If you have any questions, please contact Christy Kenyon, [Christy.kenyon@gmail.com](mailto:Christy.kenyon@gmail.com), 707-338-0314.

**TITLE OF REQUEST:** \_\_\_\_\_

**NAME OF SPORT/DEPARTMENT/CLUB:** \_\_\_\_\_

**NAME OF PERSON REQUESTING FUNDS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

Detailed description of request and itemized costs/expenses. Attach detailed amount needed and estimate from vendor.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NUMBER OF STUDENTS THAT WILL BENEFIT:** \_\_\_\_\_ **DATE FUNDS ARE REQUIRED:** \_\_\_\_\_

COST OF PURCHASE \$ \_\_\_\_\_  
TAX \$ \_\_\_\_\_  
SHIPPING \$ \_\_\_\_\_  
TOTAL COST \$ \_\_\_\_\_

AMOUNT REQUESTED: \_\_\_\_\_

**\*\*\*\*\*FOLLOWING SIGNATURES REQUIRED BEFORE REQUEST CAN BE REVIEWED:**

Person requesting funds: \_\_\_\_\_ Date: \_\_\_\_\_

Principal: \_\_\_\_\_ Date: \_\_\_\_\_